



**NORTH  
BROOKLYN  
PARKS  
ALLIANCE**

**POSITION DESCRIPTION:** UNDER THE K BRIDGE PARK – PART-TIME SEASONAL GARDENER  
(5 JOB OPENINGS)

**POSTED:** FEBRUARY 2, 2023

**APPLICATIONS DUE:** MARCH 2, 2023

**OVERVIEW:**

North Brooklyn Parks Alliance (NBK Parks)—the non-profit conservancy for parks and open spaces in Greenpoint & Williamsburg—is currently seeking motivated and energetic individuals to join a dedicated team working together to ensure that Under the K Bridge Park (UTK) and other local green spaces are thriving for the community.

**POSITION SUMMARY**

NBK Parks' Seasonal Gardeners will be responsible for supporting the care and maintenance of the gardens at UTK under the management of our Lead Gardener.

The Seasonal Gardener role comprises the overall stewardship, maintenance, and health of the gardens, all planted areas including trees, shrubs, flowers, in all garden beds, retaining walls, artificial hills, rain gardens, stairways, paths, surrounding plazas, nursery plants, and any related projects initiated in the coming season—like those related to soil health, nursery production, seed collection as well as volunteer and cultural events at UTK.

Seasonal Gardeners will work alongside Grounds Crew Members to keep the park free from litter, debris, pet waste, and weeds. Seasonal Gardeners may also support small-scale offsite gardening efforts in other open green spaces cared for by NBK Parks as needed.

## **JOB DESCRIPTION**

Seasonal Gardeners report directly to the Lead Gardener—who in turn works with NBK Parks' Director of Horticulture & Stewardship—and collaborates with other team members focused on UTK site operations, horticultural activities as well as events and programs. Seasonal Gardeners are responsible for two main areas of work: 1. Horticulture and 2. Programs & Partnerships

### **1. HORTICULTURE**

- General gardening and garden maintenance work. Tasks include, but are not limited to: soil health and cultivation, native plant care, deadheading, thinning, raking, edging, care of nursery plantings, watering of plants, seed collection, pruning, planting, staking, weeding, and supporting the ongoing work of ecological restoration in and around the park
- Support the Lead Gardener in carrying out all gardening related tasks large and small
- Contribute, when possible, to the ongoing documentation of horticultural practices, plant performance, and phenological observations
- Support the increasing health of all garden areas within the park
- Carry out spring cutbacks to promote healthy annual growth of perennials
- Light support for other horticultural work in parks and open spaces in Brooklyn's Community Board 1 (CB1) as needed
- Be able to operate, lift, and carry gardening related materials and equipment
- Use hand tools and basic power machinery, including string trimmers, hedge trimmers, and leaf blowers
- Maintain tools, equipment and supplies in good working order
- Report damage to signage, hardscape, planted areas, lighting, drains, and issues in the surrounding streetscape
- Monitor and report activities of neighboring properties as needed to ensure gardens and plants remain undamaged and that visitors are safe at all times

### **2. PROGRAMS & PARTNERSHIPS**

- Support Horticultural and Outreach staff members with crafting and facilitating programmatic activities
- Assist with special events as needed
- Represent and promote NBK Parks and its broader vision and mission to UTK visitors
- Support Ground Crews Members as needed around UTK events



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## **POSITION REQUIREMENTS:**

- **Experience/Education-Related**

- Has a high school diploma or equivalent (some college a plus but not required)
- Ability to read, write, and communicate in English (other languages a plus)
- At least one year of prior experience in gardening, landscaping, or horticulture
- Plant identification skills, ability to differentiate between native and invasive plants
- Knowledge of, or a willingness to learn basic regional ecological practices including landscapes, native plants, and pollinators

- **Horticulture-Related**

- Ability to implement detailed landscape plans as directed by management
- Know how to plants, transplant, fertilize, water, prune, and weed flower beds and planted areas
- Able to propagates new plants; may work in greenhouse operations, as applicable
- Be able to maintain flowers, grasses, trees, and shrubs
- Ability to maintain landscaping details: garden protectors, seating arrangements, decking, bird baths, insect houses, wayfinding, and path lighting

- **Physical-Fitness-Related**

- Able to perform extensive physical activity—the role requires strenuous physical work like heavy lifting, pushing, or pulling of objects
- Must be able to withstand intermittent exposure to urban/industrial elements, such as dirt, dust, fumes, smoke, and/or loud noises
- Must be able to work in all weather conditions.

- **Equipment-Related**

- Ability to use hand tools and light power equipment
- Ability to operate an electric cargo bicycle
- Must ensure proper care in the use and maintenance of equipment and supplies
- Ability to understand, follow, and enforce safety procedures

- **Maintenance/Grounds-Related**
  - Willing/able to pick up and disposes of litter
  - Able to assist in setting up special events
- **Scheduling-Related**
  - Availability to work regular weekend shifts a plus
  - Potential for additional shifts may arise for special programs and events
- **Personal/Interpersonal-Related**
  - Must have demonstrated record of reliability; ability to work independently, self-starting, motivated individual
  - Must be an enthusiastic team-player, willing to collaborate on tasks, and have commitment to shared goals
  - Be able to perform other related duties as assigned or requested
- **Administration-Related**
  - Ability to document work, access email, Google Drive, and daily task software.

## **HOUR & COMPENSATION**

- **Hours**
  - This is a part-time seasonal position beginning in early spring 2023 and running through late fall 2023 (April 1–December 10, 2023)
  - The position will typically maintain a regular schedule (Monday–Thursday or Tuesday–Friday), but often requires a certain degree of flexibility that may necessitate some evenings and/or weekends (Saturday & Sunday)
  - There are two shift options available to applicants:
    - Shift Option 1
      - 4-Hour Shifts 4-Days/Week (16 hrs weekly / 32 hrs bi-weekly)
    - Shift Option 2
      - 6-Hour Shifts 5-Days/Week (24 hrs weekly / 48 hrs bi-weekly)
- **Compensation**
  - \$20 hourly rate

## **TO APPLY:**

Qualified candidates should submit a cover letter and resume by March 2, 2023 (as one PDF document) via email with “PART-TIME SEASONAL GARDENER” as the subject line to Lisa Bloodgood, Director of Horticulture & Stewardship, at [lisa@nbkparcs.org](mailto:lisa@nbkparcs.org). Please indicate in your cover letter whether you are interested in the 4 or 6 hour shifts.

We will contact only those individuals whose applications are being considered.



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### **ABOUT NBK PARKS**

North Brooklyn Parks Alliance (NBK Parks), formerly known as Open Space Alliance, was founded twenty years ago in 2003. The organization is dedicated to fostering a vibrant and equitable network of parks and open spaces in Greenpoint and Williamsburg. [nbkparcs.org](http://nbkparcs.org) / [@nbkparcs](https://www.instagram.com/nbkparcs)

### **ABOUT UNDER THE K**

Under the K Bridge Park is located under the Kosciuszko Bridge in Greenpoint, Brooklyn. Opened in 2021, it transformed seven acres of formerly underutilized land in Greenpoint's Industrial Business Zone into a space where culture and nature can thrive together. The park is programmed and maintained by the North Brooklyn Parks Alliance through an agreement with the New York State Department of Transportation. [@underthek](https://www.instagram.com/underthek)

*North Brooklyn Parks Alliance is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. NBK Parks is committed to building a culturally diverse community and strongly encourages applications from candidates from underrepresented communities.*

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