



**NORTH
BROOKLYN
PARKS
ALLIANCE**

POSITION DESCRIPTION: Neighborhood Operations - Mobile Crew (3 Job Openings)

POSTED: February 16, 2024

APPLICATIONS DUE: March 18, 2024

Start Date: April 15, 2024

OVERVIEW

North Brooklyn Parks Alliance (NBK Parks)—the non-profit conservancy for parks and open spaces in Greenpoint & Williamsburg—is currently seeking motivated and energetic individuals to join a dedicated team working together to ensure that Under the K Bridge Park (UTK) and other local green spaces are thriving for the benefit of all North Brooklyn communities. Founded in 2003 as the Open Space Alliance, the North Brooklyn Parks Alliance’s mission is to create an equitable, accessible, and vibrant parks system in North Brooklyn.

POSITION SUMMARY

NBK Parks Mobile Crew is responsible for supporting the care and maintenance of public plazas, dog runs, and public spaces within Brooklyn Community Board District 1. This team also supports NBK Parks volunteer/stewardship events that occur within these public spaces. Mobile Crew members are responsible for collecting trash/litter, disposing of pet waste, basic horticulture care such as watering and weeding, graffiti removal, set-up/breakdown of event equipment, and general maintenance duties. Mobile Crew members are essential to NBK Parks mission in supporting public space and stewardship. This role is also expected to interact with the NYC Department of Parks & Recreation, community members, and act as an ambassador of NBK Parks. Mobile Crew members report to the Assistant Director of Operations.

RESPONSIBILITIES

- Help ensure that public green spaces under NBK Parks’ care are presentable, maintained, and operated at the highest standards of cleanliness and good repair
- Trash removal, including picking up litter, emptying trash cans, and properly disposing of trash/horticulture waste
- Proper graffiti removal as necessary
- Clear storm drains of trash and debris to prevent flooding
- Install park signage and communications materials as needed

- Respond to services requests across the neighborhood in a timely manner
- Document, address, and report damage within NYC Parks, public plazas and open streets
- Operate power tools including power drills, chainsaws/circular saw, weed wackers, lawn mowers, leaf blowers, power washer, snow blowers, etc.
- Ensure all NBK Parks equipment is stored properly, kept in great working condition, and report equipment for repair as necessary
- Safely operate NBK Parks vehicles: including pickup trucks, box trucks, and off-road vehicles.
- Set-up/breakdown for public programming, events, and volunteer activities
- Act as an NBK Parks Ambassador in the public realm and with all external partners
- Maintain the highest standards of personal and public safety; follow all policies/procedures, risk management, and safety precautions

QUALIFICATIONS

- Minimum of 2-3 years of demonstrated successful experience in a operational and/or technical capacity
- Able to perform physical labor during a full shift including the ability to lift 50lbs, frequent bending and squatting, standing/walking for extended periods, etc.
- Able to work in all weather conditions including cold/hot temperatures, rain, wind, and snow
- Able to use basic power tools and equipment safely and effectively
- Able to work in a dynamic and fast-changing work environment; flexible and willing to adjust to situations as they occur
- Effective interpersonal communication (oral and written)
- Strong attention to detail and a commitment to quality work
- Basic computer skills and ability to work with all necessary software including, G-Suite programs, Whatsapp, Homebase Payroll, Monday.com, Apple/Mac iOS
- Experience using heavy machinery including skid steers and fork lifts, a plus
- Must have a smartphone
- Must have a valid New York driver's license during employment

COMPENSATION AND HOURS

This is a seasonal position from April 15 - November 15, with opportunities for extension. The position offers a varied schedule, including days, evenings, and weekends. Staff should expect to work Saturdays and Sundays. Includes approx. 35 hours of work/week at \$20/hour.

TO APPLY

Qualified candidates should submit a cover letter and resume (as one PDF document) via email with "2024 MOBILE CREW" as the subject line to info@nbkparcs.org. We will contact only those individuals whose applications are being considered.



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ABOUT NBK Parks

North Brooklyn Parks Alliance's (NBK Parks), formerly known as Open Space Alliance, was founded 20 years ago in 2003. The organization is dedicated to fostering a vibrant and equitable network of parks and open spaces in Greenpoint and Williamsburg. nbkparks.org / [@nbkparks](https://www.instagram.com/nbkparks)

ABOUT UNDER THE K

Under the K Bridge Park is located under the Kosciuszko Bridge in Greenpoint, Brooklyn. When Under the K opened in 2021, it transformed seven acres of formerly underutilized land in Greenpoint's Industrial Business Zone into a space where culture and nature can thrive together. The park is programmed and maintained by the North Brooklyn Parks Alliance through an agreement with the New York State Department of Transportation. [@underthek](https://www.instagram.com/underthek)

North Brooklyn Parks Alliance is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. NBK Parks is committed to building a culturally diverse community and strongly encourages applications from candidates from underrepresented communities.